

Nassau County Library Association
Executive Board Meeting Minutes
Nassau Library System
January 9, 2015

In Attendance: Courtney Greenblatt, Trina Reed, Laura Giunta, Clare Badke, Jan Heinlein, Mary Robinson, Jean Lettieri, Catherine Barretta, Barbara Mickowski, Cathi Nashak, Dalal Fatoush, Chris Marra, Marcia Olsen, Peter Cirona, Ed Goldberg, Jeffrey Feinsilver, Mamie Eng, Roseanne Dorfman, Min Liu, Art Friedman.

Call to Order: The meeting was called to order by President Courtney Greenblatt at 9:55AM.

I. Review and Approval of the Previous Minutes and Notes

- a. Those in attendance introduced themselves.
- b. The following corrections were made to the November 14, 2014 minutes:
 - i. Under Continuing Education, it is noted that the program “LGBT Resources in the Library” is being given by business librarian Curt Friebs from SUNY Old Westbury, but is not being held at SUNY Old Westbury.
 - ii. It is noted that under Newsletter, President Courtney Greenblatt will be the one to provide the list of committee chairs to Mamie Eng for publication in the newsletter.
- c. Chris Marra moved to approved the minutes from October and November. Peter Cirona seconded the motion. The minutes were approved.

II. Treasurer’s Report: Ed Goldberg

- a. The following is the January's Treasurer’s Report:

	Nassau County Library Association			
	Treasurer's Report			
	January 2015			
			December 31, 2014	
Checking Account			<u>Balances</u>	
TD Bank (Bank Balance)			\$2,758.90	
Savings				
TD Bank Checking Account			<u>\$36,395.64</u>	
			<u>\$39,154.54</u>	
<u>Special Funds</u>				
Intellectual Freedom/Civil Service				
TD Bank Money Market			\$10,439.07	

NCLA Scholarship					
TD Bank Money Market				\$32,575.60	
Continuing Education Grants					
TD Bank Money Market				\$8,005.70	
Year to Date Income-thru December 31, 2014				\$70,184.33	
Year to Date Expenditures-thru December 31, 2014				\$69,641.20	
Respectfully submitted					
Ed Goldberg					
NCLA Treasurer					

- b. The income for 2014 was approximately \$70,000 while the expenses were approximately \$69,000.
- c. The forms for check requests, program engagement contracts, and records of income are available on the NCLA website. Division presidents and committee chairs can go meet with Ed Goldberg to review the procedures for check requests and records of income. Lee Gundel will also post instructions on the website.

III. President's Report: Courtney Greenblatt

- a. President Courtney Greenblatt thanked the following members for a wonderful 80th anniversary celebration.
 - i. Min Liu, NCLA Immediate Past President, Long Island Library Resources Council
 - ii. Arthur Friedman, Nassau Community College
 - iii. The Annual Dinner committee:
 - 1. Tom Bazzicalupo, Co-Chair, North Bellmore Public Library
 - 2. Ken Bellafore, Co-Chair, Freeport Memorial Library
 - 3. Christina Marra, Co-Chair, Uniondale Public Library
 - 4. Dalal Fatoush, East Meadow Public Librar
 - 5. Jacqueline Fitts, Uniondale Public Library
 - 6. Ida Zaharopoulos, Seaford Public Library
- b. 2015 Committee Chair appointments are being updated.
- c. Divisions and committees are encouraged to bring their NCLA event flyers to Executive Board meetings.
- d. President Courtney Greenblatt thanked Peter Cirona and Jeanne Lettieri for bringing refreshments.
- e. Vice President Trina Reed wil be joining Jacqueline Fitts as the co-chair of the Recruitment and Scholarship committee.

IV. DIVISION REPORTS

- a. **Academic & Special Libraries – Jillian Kehoe (No Report)**

b. Children's Services – Keith Klang

- i. The Children's Services Division (CSD) will be having its first Children's Services Division Meeting on Monday, January 12th at 9:30 at NLS.
- ii. CSD's December Installation Breakfast at the Carlyle On The Green was a big success.
 1. 28 people attended the installation of the 2015 board.
 2. Author and Illustrator Sergio Ruzzier was the speaker and he did a fantastic job.
- iii. CSD is looking towards planning a trip/program of some kind in the Spring.
- iv. CSD is also looking forward to the Long Island Library Conference, in which CSD will be sponsoring a program featuring author and illustrator Jason Chin as speaker.

c. Media Services – Michael Matuszewski (No Report)

d. Programming & Public Relations – Roseanne Dorfman

- i. The new board will meet on January 12 at West Hempstead Public Library.
- ii. The first division meeting is Thursday, January 22 at NLS. The meeting will focus on looking ahead for the coming year. The division will be making plans to revitalize the Performers' Showcase, participate in the LILC, and plan upcoming meetings.

e. Reference & Adult Services – Marcia Olsen

- i. There will be a Reference and Adult Services Division (RASD) board meeting on Tuesday, January 13.
- ii. RASD currently has some programs planned for the coming year.
- iii. RASD will be working with SCLA for its program at LILC.
- iv. Division president Marcia Olsen is looking forward to working with the group, as it is a new mix of people.
- v. RASD's December meeting was held at the Old Westbury Diner, which was successful. RASD may have its December 2015 meeting there as well.

f. Support Staff Division – Clare Badke

- i. The Support Staff Division (SSD) will have its first meeting of the year next Wednesday, January 14 at Syosset Public Library.
- ii. On Friday, January 30 at Syosset Public Library from 9:00AM-10:00AM the SSD will be hosting a program regarding retirement and the NYS Deferred Compensation Plan, which is a 457(b) retirement plan created for New York State employees, and employees of participating agencies.
- iii. The SSD Open House will be held at Uniondale Public Library on Tuesday, March 24. Singer and entertainer Jim Pappas will be performing during the event.

- iv. For the LILC, the SSD will be sponsoring a program regarding threats in the library and in public places.

g. Young Adult Services – Michelle Samuel

- i. YASD will be having their first Executive Board Meeting for the new year on January 22 at the Freeport Memorial Library. All are welcome to attend.
- ii. YASD will be having its annual joint meeting with Suffolk's YASD on Thursday, February 19, at the Levittown Public Library.
 - 1. Gretchen Kolderup from the New York Public Library will be presenting, "Is There an Expiration Date on Teen Services?".
 - 2. YASD will discuss how to build teen services from year to year, what career progression in teen services will be like as librarians get older, and more.

V. COMMITTEE REPORTS

a. Archives – Stuart Schaeffer (Absent/No Report)

b. Civil Service – Ken Bellafigore (Absent)

- i. Chris Marra noted that she is one of the four representatives on the Civil Service Committees, so if any members have any questions or concerns, please feel free to contact her.

c. Computers and Technology Committee – James Hutter

- i. On Monday, December 8th, 2014, the Computers and Technology Committee held a joint panel discussion with the Intellectual Freedom Committee entitled "Privacy @ Risk."
 - 1. The program was very well attended. The program covered a variety of privacy-related topics: everything from current legislation to library policies to best practices to day-to-day concerns for library users.
 - 2. This is such an important topic for libraries. Computers and Technology Committee Chair James Hutter was very glad of the level of interest and that it was to have Directors in our audience.
- ii. The next committee meeting is scheduled for Thursday, February 12th at 2:30PM at Massapequa Public Library.
 - 1. The committee will be discussing a variety of topics from the listserv, such as the current state of Privacy issues and computing, Microsoft Office for iPad (iOS), and lending Tablets.
 - 2. There will be an open Q&A period during the meeting (a great opportunity to ask troubleshooting/policy questions) and then a tour of the Massapequa Public Library's technology offerings.

d. Constitution & Bylaws – Frank McKenna (Absent/No Report)

e. **Continuing Education – Peter Cirona and Lee Gundel (Absent/No Report)**

f. **Directory – Art Friedman (No Report)**

g. **Finance – Jan Heinlein**

- i. The budget is complete and the approved budget will be posted on the NCLA website.
- ii. If any members have questions about division or committee budgets, please ask Jan Heinlein, as she has the budget information.

h. **Health Services – Mahnaz Tehrani (Absent)**

- i. Please mark that the HS Committee of NCLA is looking to plan a program on the topic of : "Caring for the Mind: Providing Mental Health Information at Your Library."
 1. The committee has contacted Lydia Collins from NN/LM (National Network/Library Medicine) to find out if she is willing to come out for a face-to-face workshop on the subject in hand.
 2. The committee would like to have this program early spring March-April depending on the presenter schedule.
 3. Here is a brief description for the class:
 - a. Responding to questions involving topics on mental health is challenging even for the most experienced librarian. In *Caring for the Mind*, participants will learn how to effectively provide mental health information at their libraries.
 - b. Participants will learn about the best electronic resources to consult as well as ways to improve their print collections.
 - c. Best approaches for handling interactions with emotional patrons will also be discussed.
 - d. Other topics covered include:
 - i. Bibliotherapy
 - ii. assessment/testing
 - iii. the future of mental health.
 - e. This class will increase participants' skills for providing mental health information for care providers and the public.
 - f. This class will be approved for 1-4 hours MLA CE.

i. **Institutional Services – Amrita Madray (Absent/No Report)**

j. **Intellectual Freedom – Jeffrey Feinsilver**

- i. The committee last met on Wednesday, December 17.
- ii. On December 8, the committee held a joint program with the Computers and Technology Committee called, "Privacy @ Risk."
 1. 24 people attended the program.
 2. A wide range of topics were covered and the discussion could have gone on longer, if time permitted.

- iii. The theme of the 11th “Freedom to Read” Essay and Art Contest is as follows: “Pick an Important Action Taken by a Character in a Story or Movie. What would YOU have done? Why?”
 - 1. Elementary students to high school students are able to participate in this contest.
 - 2. Sometimes the committee can receive several hundred responses.
 - 3. The deadline for the contest is April 1.
 - 4. The reception for the contest is planned for May 21 at 7:30PM at the Levittown Public Library.
 - a. Typically, 55-70 people attend the reception.
- iv. For the LILC, the Intellectual Freedom’s sponsored program will be about issues dealing with censorship of artwork and exhibits in libraries.
 - 1. The Manhasset Public Library was once involved in a court case involving the display of artwork that included nude figures.
- v. The committee’s next meeting will be held either January 27 or January 28 at the Merrick Public Library.
- vi. The following news items were discussed:
 - 1. There were obvious threats to intellectual freedom with the Sony Hack and *The Interview* film.
 - 2. There was a recent terrorist attack in France against the Charlie Hebdo Magazine.
- vii. Gmail has been blocked in China since Christmas and has in general been trying to block social media information.
- viii. Google, Facebook, and Yahoo have formed a coalition to reform government surveillance, which advocates for limits on national security and more transparency with government requests.
- ix. The Freedom Act failed to be brought up for debate by two votes in the senate.
- x. It is the sunshine year for the Patriot Act.
- xi. The FCC is supposed to vote on net neutrality in February. Internet providers are against net neutrality.
- xii. Selfies are taking center in debate at the Center for Digital Information.

k. LDA Award – Marcia Olsen

- i. Work has begun on the LDA Award. Suffolk will be printing out flyers this year for the award and hopefully will be sent out by the end of the month.
- ii. Marcia Olsen asked for members to think of candidates that they would like to nominate for the award.

l. Legislation – Frank McKenna (Absent)

- i. The date for Library Advocacy Day is Wednesday, February 25.
- ii. Buses are already arranged.
- iii. The information sessions for Library Advocacy Day will be as follows:
 - 1. Thursday, February 5 at 9:30AM
 - 2. Monday, February 9 at 2:30PM

- 3. Tuesday, February 10 at 9:30AM
- iv. Registration is available online for the information sessions at bit.ly/nlsadvocacysession.

m. Long Island Library Conference – Deidre Goode (Absent)

- i. The committee met at the Melville Marriott on Tuesday, January 13.
 - 1. The committee had an opportunity to view the renovation plans with the Director of Catering and walk around to see the changes that are to begin next week.
 - 2. The plans will allow for a more open area to hold both the associations and the exhibitors on the main floor with the bar section disappearing. The committee believes that all attendees will enjoy the changes.
 - 3. The program rooms will remain the same.
- ii. The committee began the process of allocating programs for the conference and hopes to finalize everything at our February meeting.
- iii. Registration for attendees is now open.
- iv. Exhibitors registration and the ability to purchase an ad in the conference brochure can be found on the LILC website at:
www.longislandlibraryconference.wordpress.com.
- v. Save the Date flyers will be going out shortly on the listservs.
 - 1. The committee asked all directors to print and post the Save the Date flyers for staff.
- vi. The committee looks forward to seeing many familiar and new faces on May 7.

n. Membership, Promotion, and Mailing – Art Friedman

- i. Art Friedman passed out mailing procedures to the members.
- ii. NCLA had 902 members in 2014. This is a decrease in members from the previous year.
- iii. As of Wednesday, January 7 there were 174 current members of NCLA, which is comparable to this time last year.
- iv. YASD had 20 members sign-up at their end of the year YASD brunch.
- v. Art Friedman will be purging people who have not been members for two years from the mailing list.
- vi. Art Friedman encourages members to let new staff members at their libraries know to join NCLA.

o. Mentoring – Natalie Korsavidis (Absent/No Report)

- i. Marcia Olsen motioned to make the Mentoring committee inactive. Jean Lettieri seconded the motion. The committee is made inactive.
 - 1. NCLA will reach out to members to see if there is anyone who may want to start up the committee again, in which case it can be changed back to active status again.

p. NCLA Promotions (No Report)

- i. It is determined that as “NCLA Promotions” is not a committee, that it will no longer be listed under “committees” in the agenda.

q. Newsletter – Mamie Eng

- i. Some members already received the December 2014 newsletter, while others should be receiving it soon.
- ii. The deadlines for the 2015 newsletters are listed in the December 2014 newsletter.
- iii. Mamie Eng is working on the Year-In-Review issue of the newsletter. Mamie received reports from some divisions, and encouraged those who haven’t to submit something.
- iv. The past newsletters are currently archived online on NCLA’s website under the “About” heading.
 - 1. Chris Marra asked if the archived newsletters could have their own separate link or heading that is no longer part of the “About” tab so they are easier to find. President Courtney Greenblatt noted she would discuss this possible change with Lee Gundel.
- v. Divisions and committees can also send flyers of programs to be published in the newsletter. This includes save-the-date flyers.
- vi. The list of committee chairs won’t be listed in the newsletter until February, as committee chairs need to be approved by President Courtney Greenblatt.
 - 1. A list of names of the committee chairs can still be found on NCLA’s website at ncla.info.

r. Nominations – Min Liu

- i. Min Liu will work on nominations throughout the year to make sure NCLA has a new board for 2016.

s. Outreach – Mary Robinson

- i. On December 11, the Outreach Committee hosted an author visit at NLS featuring Marybeth Zeman, author of *Tales of a Jailhouse Librarian: Challenging the Juvenile Justice System One Book at a Time*.
- ii. The committee is still working on its content for its section of the NCLA website.
- iii. The committee is working on creating a map of Nassau County which highlights where ESL classes are offered.
- iv. The committee is also planning to arrange trips to different agencies within Nassau County, such as Woodward’s Children’s Center in Freeport, which is designed to help children who have been abused.
- v. The next committee meeting will tentatively be held on February 27 at Freeport Memorial Library.

t. Personnel Issues and Professional Concerns – Bobbi Benigno (Absent)

- i. This past summer, it was decided to revamp the committee by first once again collecting contracts and locating a library to store them.

1. Bobbi Benigno spoke to Stu Schaefer, the Archives Chair, and asked if the contracts could be kept in one of the many files in the Archives in Farmingdale. Thus, if any NCLA members wish to preview the contracts, they will soon be able to contact Stu Schaefer, who is a member of the committee. Now the committee needs to work on obtaining the contracts again.
2. Emails will be sent to libraries requesting a copy of the contract.
- ii. Larry Lederer, who has been my co-chair for several years, unfortunately resigned due to professional obligations at work. However, he has agreed to remain on the committee to assist in the collection of contracts and also assist as needed.
- iii. The first meeting of the committee will be Thursday, April 9 at 9:30AM at NLS in the conference room. A reminder will go out via the listserv and hopefully in the newsletter and on the NCLA website.
- iv. Once the committee meets there will be more to report.

u. Pop Culture – Laura Giunta

- i. The NCLA Pop Culture Committee last met on Thursday, December 4 at 9:30AM at Nassau Library System.
- ii. Registration is now open for the Long Island Libraries and Pop Culture Conference. Registration opened on Monday, January 5 and currently 23 people have registered.
 1. Space is limited, so please register as soon as you can if you are interested in attending. You can find more information about registration by going to lipopcon.org
 2. The conference will be held on April 16 at St. John's Oakdale Campus. The keynote speaker is Raina Telgemeier, best-selling author of the graphic novels *Smile*, *Sisters*, and *Drama*. She was named this week The Comics Industry Person of the Year for 2014.
 3. Flyers are currently being made to promote LIPopCon; I should be able to bring copies to the next NCLA meeting in February.
 4. We also have 199 likes on Facebook – just one more away from 200!
- iii. On February 4, 2015 at the Garden City Public Library from 9:30AM-12:00PM the committee will be hosting a Video Game Roundtable Discussion and Demo. During the program, librarians will have the opportunity to demo different consoles/systems. The roundtable discussion will include information regarding lending policies, collection development, programming, and other topics related to video games in the library.
 1. The cost is \$5 for NCLA members and \$15 for non-members.
 2. 18 people are already registered. To register, please see one of the flyers I brought, or otherwise you can email me at laurag@nassaulibrary.org.

3. The program will be open to those unfamiliar with gaming or incorporating gaming into their libraries as well as open to librarians who have experience with games and having them at their libraries.
- iv. For the LILC 2015 on May 7, 2015, the committee submitted the panel “Too Hot to Handle? Adult Graphic Novels in the Public Library.” The panel was organized by Josh Firer and Valerie Acklin of Bellmore Memorial Library and is sponsored by the NCLA and SCLA Pop Culture Committees. Josh and Valerie will be speakers on the panel as will Amy Reeder and Brandon Montclare from Image Comics’ *Rocket Girl*.
 1. The committee submitted a form to have a table at the conference; they will be sharing a table with the SCLA Pop Culture Committee.
- v. The next meeting of the Pop Culture Committee will be held on Thursday, January 15 at 9:30AM at NLS. All are welcome to attend.
 1. The committee has also scheduled the committee meetings until June 2015 and will meet on the following Thursdays:
 - a. February 12, 2015
 - b. March 12, 2015
 - c. April 9, 2015
 - d. May 21, 2015
 - e. June 11, 2015

v. **Programs (Annual Dinner)/Fundraising – Tom Bazzicalupo (Absent)**

- i. The annual dinner is its own committee and will be reported on as such under “committees” in the agenda and at future NCLA executive board meetings.
- ii. Chris Marra thanked everyone for their hard work on the dinner, including Min Liu, Dalal Fatoush, and Ida Zaharopoulos.
- iii. The committee believes November is the better month to host the annual dinner, rather than January, and thanked SCLA for the advice to move the date. The committee is still not certain about changing the day from Friday to Thursday.
- iv. The dinner will not be held at the Pompeii this year, but at a yet to be determined location. The committee is currently looking at new venues.
- v. Some committee members from 2014 are remaining, but others are leaving; directors are encouraged to get involved.
 1. Additionally, chairs for the committee are leaving and new co-chairs are needed.
 2. Min Liu and Vice President Trina Reed will also be involved with the annual dinner.
- vi. Frank McKenna is working on a hockey game for NCLA to attend. More information should be available by the next meeting.
- vii. Vice President Trina Reed is working on NCLA’s annual Long Island Ducks game event.

1. The schedule is out for games, but the promotions aren't listed yet, and NCLA usually chooses a night where there are fireworks or other promotions.
2. There has been successful turnout in the past when the game is scheduled for early August on a Saturday night, so NCLA may try for a date around this time again.

w. Recruitment & Scholarship – Jacqueline Fitts (Absent) and Trina Reed

- i. Jacqueline Fitts and Trina Reed will be serving as co-chairs for the committee.
- ii. They are looking for more committee members, so any interest NCLA members should contact them.

x. Retirees – Bobbi Benigno

- i. Although the committee decided not to meet in the winter, programs and workshops have been booked.
- ii. Tuesday, March 3 will be the first meeting to be held in the NLS conference room.
 1. This will be a business meeting and a mailing. Kay Fitzgerald will run the meeting.
- iii. In April, the committee will have a trip to a pottery shop. There, participants can choose and paint a piece of pottery that will be fired to complete the piece.
 1. A store had been located, arrangements made, then when Bobbi Benigno phoned to confirm the plans, fees were changed. Bobbi Benigno had to negotiate to obtain the original fee and yet was being nicked and dined. Bobbi Benigno told them that she would have to speak to committee members and would get back to them.
 2. Florine Polner, a retiree, will be previewing various shops.
- iv. On Wednesday, May 13, there will be a workshop at NLS from 9:30AM - 11:30AM.
 1. The speaker will be from Sharper Training Solutions and the subject will be Cool Apps.
 2. There will be a fee of \$5.00 for NCLA members and \$15.00 for non-members.
 3. CEUs will be awarded.
 4. Carolyn Ayers is overseeing this program.
- v. Tuesday, June 9 will be a 2 hour trip to the Holocaust Memorial and Tolerance Center in Glen Cove. It begins at 10:00AM.
 1. First a Survivor will speak and give a testimony and a tour of the museum will then follow.
 2. CEUs will be awarded.
 3. There is no fee to attend, but donations are recommended.

- vi. The committee is looking for a place to print flyers, such as a library. If any library is able to print flyers for the committee, please contact Bobbi Beningo; the committee can provide paper for the flyers.
 - 1. The committee plans to also use the listserv, newsletter, and NCLA website to promote the committee's programs as well as revise the email list.
- vii. All ideas are welcome and all members are invited to any meeting.

y. Statistics – Mamie Eng

- i. Because the printer who prints the newsletter had been prorating, he cannot give Mamie Eng the same rate anymore for the statistics because there are so many pages in the salary workbook. Rather, it would be almost double the price. Mamie Eng is therefore in the process of compacting the statistics so that she can cut down the number of pages in the workbook.
- ii. Art Friedman stated he would give Mamie Eng the contact information for the printer of the directory, who may be able to print the salary workbook for cheaper.
 - 1. Since NCLA has a good working relationship with the printer of the newsletter and the printer is already aware of the salary workbook, for this year Mamie Eng will work with the newsletter printer. However, for future years, Mamie Eng will look at the directory printer as well as other printing options instead.

z. Webpage – Lee Gundel (Absent)

- i. Lee Gundel has been working on updating the contact information for Division Officers, Liaisons, and the Executive Board on the NCLA Website.
 - 1. There is still some work to do on this, and Lee Gundel hasn't gotten any updates on Committee Chairs yet.
- ii. All of the NCLA forms on the website have been updated too.
- iii. Lee Gundel has also been posting up information on events on the website's newsfeed.
- iv. If NCLA members would like Lee Gundel to post up anything, just send it to him through the link to "Contact the Webmaster." It can be found under the "Contact Us" menu item.
- v. Lee Gundel wants to make the website as useful as possible to this organization, so please contact him with ideas, suggestions, or anything that you would like to post up.
- vi. Executive board officers, division presidents, committee chairs, and liaisons should check their contact information on the website. If it is incorrect please notify Lee Gundel, and he will fix it ASAP.
- vii. NCLA members should also contact Lee Gundel if they need any technical help or support with the website, the event calendar, or the e-mail discussion group.

VI. LIAISON REPORTS

a. Long Island Library Resources Council – Min Liu

- i. LILRC would like to thank NCLA for supporting two LILRC conferences and the LI Reception at NYLA Annual Conference in 2014. NCLA is recognized as Platinum Level Long Island Library Champion by the Council for providing financial contributions, which have benefited the Long Island Library Community.
- ii. The 23rd LILRC Annual Conference of Libraries and the Future took place on October 23rd and 24th, 2014 at Carlyle on the Green, Bethpage State Park and it focused on the theme: Think Outside the Bricks: Embed, Engage, Expand, which was well attended with 123 attendees for the Friday full day program and 81 attendees for the Thursday night program. You may visit LILRC CE Blog for program details and presentation slides (see <http://tinyurl.com/n74mnda>). The DVD recording of the conference program will be available for borrowing. Please call the LILRC office at [631-675-1570](tel:631-675-1570) for more information.
- iii. The 19th Annual Archives Month Conference was held at the Smithtown Landing Country Club on October 10th, 2014 with 47 attendees. The conference title is “People of Long Island: How They Participated in World War I.”
- iv. For information about the Computers in Libraries 2015 Conference, please visit <http://lilrcevents.org/2015/01/07/registration-discount-now-available-for-computers-in-libraries-2015-conference/>.
- v. On January 22, there will be an “Introduction to Windows 8.1” computer workshop from 10:00AM-12:30PM at the Farmingdale Public Library.
- vi. On February 6, there will be an “Intermediate Web Design with Dreamweaver” computer workshop from 10:00AM-12:30PM at the Farmingdale Public Library.
- vii. The program “Resolving Grievances Workshop” will be held February 9 from 10:00AM-12:00PM at the Farmingdale Public Library.
- viii. The program “Getting Started with Podcasting” will be held February 12 from 1:30PM-3:30PM at the Farmingdale Public Library.
- ix. Library Advocacy Day will be held February 25. There will be one bus for Nassau County and one for Suffolk County. Ken Bellafiore is arranging the buses while LILRC is arranging the appointments for the day.
- x. The program “Library Assessment Overview: Designing a Research Study and Analyzing Data” will be held March 17 from 10:00AM-3:00PM at the Greenley Library at Farmingdale State College.
- xi. There will be a “Creative Marketing” workshop on March 27 from 10:00AM-12:00PM at the Merrick Library.
- xii. The LILRC newsletter has information on meetings and programs.
- xiii. LILRC’s annual meeting will be held in June this year rather than November.

- xiv. Atomic Training for library staff is offered four times a year. Libraries can subscribe by February 15 and will receive access by March 1. The training is intended for library staff and not for patrons.
- xv. LILRC still offers its equipment loan program for libraries.

b. Member Library Directors – Frank McKenna (Absent/No Report)

c. Nassau Library System - Caroline Ashby (Absent/No Report)

d. Nassau BOCES School Library System – Carl Vitevitch (Absent/No Report)

e. New York Library Association – Art Friedman (No Report)

f. Suffolk County Library Association – Cathi Nashak (Absent)

- i. SCLA met December 19, 2014 at SCLS.
- ii. The New slate of officers is as follows:
 - 1. Laura Panter/President (MIDC)
 - 2. Jeri Cohen/Vice President-President Elect (PML)
 - 3. Lauren Bernat/Secretary (SMTH)
 - 4. Jose Hernandez/Treasurer (BREN)
- iii. The following are this year's Division Presidents:
 - 1. DASL: Bruce Seger/President (SCCC)
 - 2. RASD: Megan Sala-James/President (DPRK)
 - 3. YASD: Michael Buono/President (PML)
 - 4. SSD: Terry Hunter/President (HHHL)
 - 5. CATS: Xibe Solis/President (BREN)
- iv. The NYLA Conference representation was successful. SCLA had its first exhibit table that brought a few new members.
- v. SCLA's annual dinner on November 20th was successful with 140 registered. SCLA invites and encourages NCLA members to join us next year.
- vi. The 2014 Excellence in Library Service Award went to Susan Caggiano, Head of Technical Services at the Southold Free Library was presented at the SCLA dinner.
- vii. Advocacy Day is February 25, 2015. The PLDA bus will be leaving on Tuesday at 10am from SCLS and making a stop at exit 49. An "official" flyer will be sent when the details for the hotel block, PAC dinner, and program are made available.
 - 1. For planning purposes, estimate approximately \$169 for the Hilton Albany and \$100 for the dinner.
 - 2. For more information about the PLDA bus, please contact Lauren Nichols at PML.
- viii. The 2015 PLDA Golf Outing will be held at Great Rock Country Club in Wading River, but the date is to be determined. There will be a wine tour for those who don't golf. Details to follow.

- ix. SCLA encourages NCLA members to join us in membership; standalone memberships are available.
- x. SCLA's next meeting is Friday, January 16th at SCLS.

VII. OLD BUSINESS

- a. There is no old business.

VIII. NEW BUSINESS

- a. Min Liu mentioned the Metropolitan New York Library Council's Archive and Library Leadership Network, and mentioned the possibility of NCLA joining.
- b. The next NCLA executive board meeting will be held Friday, February 13.

- IX. Adjournment:** Min Liu moved to adjourn the meeting. Jean Letierri seconded the motion. The meeting was adjourned at 12:10PM by President Courtney Greenblatt.

Respectfully submitted,

Laura Giunta
Secretary