

Nassau County Library Association
 Executive Board Meeting Minutes
 Nassau Library System
 May 9, 2014

In Attendance: Ed Goldberg, Laura Giunta, Dalal Fatoush, Min Liu, James Hutter, Nancy Evans, Marcia L. Olsen, Catherine Barretta, Bobbi Benigno, Elaine Cummings-Young, Peter Cirona, Carl Vitavitch, Amrita Madray, Chris Marra, Courtney Greenblatt, Mamie Eng, Rocco Cassano, Deidre Goode, Art Friedman, Jeffrey Feinsilver.

Call to Order: The meeting was called to order by President Min Liu at 9:44 AM.

I. Review and Approval of the Previous Minutes and Notes

- a. The minutes were tabled until the next meeting because there wasn't quorum.

II. Treasurer's Report: Ed Goldberg

- a. The following is the May Treasurer's Report:

Nassau County Library Association				
Treasurer's Report				
May 2014				
				April 30, 2014
				<u>Balances</u>
Checking Account				
TD Bank (Bank Balance)				\$5,052.44
Savings				
TD Bank Checking Account				\$48,581.12
				<u>\$53,633.56</u>
<u>Special Funds</u>				
Intellectual Freedom/Civil Service				
TD Bank Money Market				\$10,425.08
NCLA Scholarship				
TD Bank Money Market				\$32,145.82
Continuing Education Grants				
TD Bank Money Market				\$7,830.66
Year to Date Income-thru April 30, 2014				\$29,982.02
Year to Date Expenditures-thru April 30, 2014				\$20,445.17
Respectfully submitted				
Ed Goldberg				
NCLA Treasurer				

- b. Art Friedman noted that NCLA can transfer money from the reserves to the scholarship fund since the reserves are currently so high. This point will be considered at the next meeting when there is quorum.
- c. The Treasurer's Report is tabled until next meeting when there is quorum.

III. President's Report: Min Liu

- a. The details for the mini-golf event and the Long Island Ducks game have been finalized.
- b. Next Thursday, May 15 is the PAC dinner for NY Better Libraries. At last year's dinner, \$10,000 was raised for the PAC. Additionally, libraries received a \$1 million restoration this year, which may be attributed to the PAC.
- c. President Min Liu thanked Vice President Courtney Greenblatt for her work at LILC and noted that people liked the NCLA giveaway, which was a document bag.
 - i. The document bags will be available after the meeting, at the June meeting, and also on the SSD bus trip. They may also be given out during the annual dinner.
 - ii. Jim Brown from Shelter Rock Library won the NCLA raffle at LILC. \$186 was raised at the raffle.
 - iii. Vice President Courtney Greenblatt thanked President Min Liu and those who sat at the NCLA table at LILC.
 - iv. President Min Liu will write a letter to the LILC committee to thank them for their work.
 - v. Elaine Cummings-Young informed NCLA about an issue regarding the LILC chair position. The position of chair switches each year from an NCLA and SCLA member. For LILC 2014, a SCLA member was chair and Deidre Goode, who is an NCLA member and LILC's co-treasurer, should have become the chair for LILC 2015. However, at this year's LILC, an announcement was made that another SCLA member would be the new LILC chair, without consulting Deidre Goode or NCLA.
 - 1. It was noted that for the last 38 years, the chair position has switched each year between a SCLA and NCLA member.
 - 2. Art Friedman and Elaine Cummings-Young noted that SCLA has had the majority of members on the LILC committee for the last few years.
 - 3. Elaine Cummings-Young is working with SCLA to resolve the issue so Deidre Goode can become the LILC chair for the 2015 conference.
- d. President Min Liu reminded committees and divisions to post any meeting dates on the NCLA calendar.

IV. DIVISION REPORTS

- a. **Academic & Special Libraries – Larry Paretta**

- i. ASLD is starting to prepare for our annual conference, which will be held sometime in October.
- ii. No location or conference topic has been set yet but it will be discussed at ASLD's next meeting.
- iii. The date of that meeting is Wednesday, May 28 at 2pm at the LIU Post Library.
- iv. ASLD has also gotten some good feedback from the workshop they had done in March on publishing.

b. Children's Services – Marvonne Schneider (Absent)

- i. At the Long Island Library Conference, CSD hosted a program entitled "Bring 'Em Back Alive: Writing History for Young People." Author Doreen Rappaport discussed her writing process, mostly of her non-fiction children's books, from conception through finished product.
- ii. CSD raffled off three baskets, a baseball basket, a breakfast basket, and a cooking basket, at the Long Island Library Conference.
- iii. On May 7, 2014, the Children's Services Division sponsored a trip to the New York Public Library to see "The ABC of It: Why Children's Books Matter." The exhibit promoted why children's books are important and how they teach children. A private tour of the exhibit was led by one of the docents from the library.
- iv. CSD is currently working on their Fall trip.
- v. CSD's next meeting, which will take place after the summer, will be in September.

c. Media Services – Ralph Guiteau (Absent/No Report)

d. Programming & Public Relations (No Report)

- i. Art Friedman noted that Dolores Nicholes, the previous division president, had not been a NCLA member for the last two years. Art Friedman suggested to contact the current NCLA members signed up for the division to get interest.

e. Reference & Adult Services – Susan Santa (Absent)

- i. The joint Nassau and Suffolk RASD program at the Long Island Library Conference Finding the New "Lost Generation" was a great success. Susan Santa would like to thank Jean King for coordinating with Rose Marut from Suffolk.
- ii. The RASD raffle table at the conference was busy and managed to collect \$325 dollars. It was a very long day and Susan Santa would like to thank her terrific board for all their hard work.
- iii. RASD will be hosting "A Civil Service Presentation." on Tuesday June 3.
 - 1. Mamie Eng, Director Henry Waldinger Memorial Library, will discuss the ABC's of the Librarian I & II tests, tips on maximizing your education and experience and strategies to improve your score.

f. Support Staff Division – Rosemarie Birofka (Absent)

- i. On Tuesday, April 8, SSD had their annual Open House at Uniondale Library. Forty-five colleagues attended a tour of the library and then enjoyed a hot buffet dinner and music by instrumentalist, Sergei Gurbelo. Many walked away a winner with raffle prizes, a 50/50 and centerpiece giveaways.
- ii. Thursday, May 1 was the LILC. SSD’s workshop was “The Aging Workforce.” The presenter, Cynthia Roth gave insightful information and humorous anecdotes on how to retain older employees and make their work environment safer. SSD had a successful profit from our raffle drawing of a Dell Tablet.
 1. As per Dalal Fatoush, SSD raised \$300 with their raffle.
- iii. SSD’s next SSD Board meeting will be held at Syosset on May 22nd.

g. Young Adult Services – Nancy Evans

- i. The YASD Program “How to Talk to Parents About YA Fiction” at the Long Island Library Conference and YASD’s wine raffle basket were both successful. The B.E.S.T. Award was presented to Samantha Raggio, nominated by Diane Gregory from Franklin Square Public Library.
- ii. YASD’s annual luncheon will be on Thursday, June 5th at Novita in Garden City, from 12:00-3:00 p.m. Our speaker is Lisa Carlucci-Thomas, a library technology and creative services consultant. Her presentation “Patterns to Progress: Ideas to Innovations” will offer takeaways that will inspire and prepare library staff to move forward their next big idea. It is applicable to all library employees, not just YA, so YASD hopes to see people from other divisions there.
- iii. YASD is accepting applications for its annual Excellence in Programming Award, which will be given out at their luncheon. If NCLA members know a YA librarian who presented an outstanding program in 2013, please encourage him or her to apply.

V. COMMITTEE REPORTS

a. Archives – Stuart Schaeffer (Absent/No Report)

b. Civil Service – Ken Bellafiore (Absent)

- i. As per Mamie Eng, there will be a Civil Service meeting at 11:00AM today, May 9 at NLS.

c. Computers and Technology Committee – James Hutter

- i. James Hutter participated in Jeffrey Feinsilver's Intellectual Freedom panel at LILC.
- ii. NCLA's Computers and Technology committee had a joint meeting with SCLA's CATS Division on Thursday, May 8.
 - 1. The discussion was about how IT staff and librarians can reach out to one another and learn a little more about what they do.
 - 2. 50 people attended the meeting, including President Min Liu.
 - 3. Because the event was so successful, there will be another joint meeting of both NCLA's Computer and Technology committee and SCLA's CATS Division in the fall.
- iii. The Computer and Technology committee has a meeting planned for July at Jericho Public Library.

d. Constitution & Bylaws – Frank McKenna (Absent/No Report)

e. Continuing Education – Peter Cirona

- i. The Continuing Education committee's program at the LILC, "Consumer Advocacy 101," was very well-attended. The room was filled to capacity with approximately 5 standees, for a total of 45. The presenter, Curt Friehs of the SUNY Old Westbury Library, did an excellent job. His lecture lasted 55 minutes, with about 5 minutes for questions at the end.
- ii. The committee is still working on presenting an encore lecture with John Mix, "How to Run an Effective Meeting," for sometime this year.

f. Directory – Art Friedman

- i. Art Friedman will send out the database to make it a .pdf file.
- ii. Because there is always the possibility for errors, NCLA members are encouraged to let Art Friedman know of any corrections to be made.
- iii. Art Friedman is looking for a distribution date for early June.
- iv. Art Friedman is looking for a color for the cover. Since there will be advertisements in the directory, he may try to match the color with the company's colors.

g. Finance – Jan Heinlein (Absent/No Report)

h. Health Services – Mahnaz Tehrani (Absent)

- i. the Health Services Committee have been able to reach out Lydia Collins (MARL Outreach Rep), and she agreed to present the hands-on session on the topic "Beyond an Apple a Day". It will be at Farmingdale Public library and LILRC is going to provide their laptops (Total of 12), if we have higher registration we may ask the attendees to pair using the laptop or consider bring along their own. The proposed dates to Lydia is September 5th or 26th, will know as soon as hear from her.
- ii. The committee also is working on the content for a webpage. The mission statement is developed awaiting for confirmation by the committee members to send out to the NCLA webmaster.

1. It was noted that a new mission statement has to be approved by the NCLA Executive Board.

i. Institutional Services – Amrita Madray

- i. On Wednesday, July 16 and 23, the Institutional Services committee will host drama workshops for teens. The cost of the program is \$400.

j. Intellectual Freedom – Jeffrey Feinsilver

- i. The winners for the essay contest were posted on the NCLA website on May 8 at 11:00PM.
 1. The reception for the contest will be held May 15 at Levittown Public Library. It will begin at 7:30PM and lasts about an hour.
 2. Most who attend are friends and family of the winners, but anyone is welcome to come.
 3. The winners get a Barnes and Noble Gift Card. Last year, the gift cards were \$25; they may be more this year. 8 cards will be given out.
- ii. Jeffrey Feinsilver thanked Kevin McCoy, Art Friedman, and James Hutter for participating in the Intellectual Freedom Committee's Privacy Panel at LILC.
 1. 21 people attended the program, which was held in the third period slot. Questions were asked and people seemed attentive to the issues that were raised.
- iii. Choose Privacy Week just ended. Chooseprivacyweek.org has lots of good information regarding privacy and the week.
- iv. An 80 page government document was released regarding privacy.
- v. The House Judiciary Committee approved the USA Freedom Act, which received bipartisan support. It is a response to the Patriot Act and still needs to be passed by the Senate.
- vi. *Captain Underpants* still remains the most challenged book in country.
- vii. Brandeis University withdrew an invitation for Ayaan Hirsi Ali, a women's rights activist from the Netherlands, to come to their graduation ceremony due to protests from Muslim students and organizations.

k. LDA Award – Marcia Olsen

- i. Renee McGrath won the LDA award.
- ii. An SCLA member will chair the LDA award committee this year. Marcia Olsen encouraged members to think of nominees for next year.

l. Legislation – Ken Bellafiore/Elizabeth Olesh (Absent)

- i. Art Friedman noted that it was Library Advocacy Day in Washington DC this past week. Emails and letters can still be sent to legislators.
- ii. Paul Ryan is still advocating against federal support for libraries and museums.

- iii. While NY State legislators gave libraries a \$1 million restoration this year, plus restored what the governor originally cut, library funding is still below where it was 10 years ago, which was over \$90 million.

m. Long Island Library Conference – Deidre Goode

- i. The committee is still waiting for the financial figures from the conference. Deidre Goode noted that NYLA wasn't as forthcoming with the information, so it may take some time.
- ii. President Min Liu thanked everyone in the committee for participating.
- iii. Art Friedman noted that NCLA can send a picture of Renee McGrath winning the LDA award to *Newsday* in order to promote NCLA and the event.
- iv. President Min Liu believed approximately 800 people attended LILC, but that she did not have an exact number. The exact number of vendors was also not finalized, as some paid for a table, but did not show up.

n. Membership, Promotion, and Mailing – Art Friedman

- i. It was a slow week for registration. As of May 8, NCLA had 818 members. Last year, NCLA had 814 at this time, whereas in 2005, NCLA had over 900. SSD currently has 165 members and YASD has 130 members.
- ii. Art Friedman noted that while it is good to use the listserv to contact people, not everyone uses email, and so committees and divisions should consider mailing flyers as well.
- iii. Art Friedman encouraged members to look through their directory to see if anyone in their library is not an NCLA member and encourage them to join.
- iv. It was noted that Katherine Fitzgerald has been an active member of NCLA for 59 years.

o. Mentoring – Natalie Korsavidis (Absent/No Report)

p. NCLA Promotions (No Report)

q. Newsletter – Mamie Eng

- i. The deadline for the June 2014 issue is today, May 9. Mamie Eng asked members to send information for the newsletter to her as soon as possible.

r. Nominations – Elaine Cummings-Young

- i. Elaine Cummings-Young noted that while not a lot of division presidents are present at today's meeting, division presidents are automatic members of the Nominations committee. Elaine Cummings-Young asked if division presidents and directors could come about 15 minutes before the June NCLA meeting with names to discuss nominations.

s. Outreach – Mary Robinson

- i. Mary Robinson thanked everyone for coming out to support the “Books Not Bars” program that was held at this year's LILC.
 - ii. Mary Robinson also put out a call to members who may be interested in forming a panel called “What I Never Learned in Library School.” The idea is to have panelists share their experiences with library school students.
 - 1. Mary Robinson hopes to put together the program in time during the fall.
 - 2. Vice President Courtney Greenblatt suggested putting on this program for next year's LILC.

- t. **Personnel Issues and Professional Concerns – Bobbi Benigno**
 - i. The committee will meet in the summer to review and update contracts from Nassau libraries. The project had been put on hold due to negative response, as some libraries felt like they were being attacked, but the committee is going to try again.
 - ii. The committee also is planning two workshops in the fall with Stacy Hill.

- u. **Programs (Annual Dinner)/Fundraising – Tom Bazzicalupo (Absent)**
 - i. The committee is still working on the dinner, which is a work in progress.
 - ii. The save-the-dates for the dinner are available to pick up at the end of the meeting. The dinner will be held Friday, November 14 at the Pompeii
 - iii. Registration has begun for the mini golf event. It is \$10 for NCLA members and their family, \$5 for kids, and \$20 for non-members and will be a family-friendly event.

- v. **Recruitment & Scholarship – Jackie Fitts (Absent)**
 - i. The Recruitment and Scholarship Committee will be meeting on Tuesday, May 13 at the Levittown Public Library to discuss scholarship deadline change and the process to start publicizing the grants and scholarship.

- w. **Retirees – Bobbi Benigno**
 - 1. The Retirees committee had their first meeting last month, April 23. It was a workshop with Sharper Image. The program cost \$200 and the committee made \$80. 16 people attended and 2 joined NCLA.

- x. **Statistics – Mamie Eng (No Report).**

- y. **Webpage – Rocco Cassano and Lee Gundel (Absent)**
 - i. The new NCLA website officially launched on April 23, 2014. The committee would like to thank James McHugh of NLS for making this website launch possible, and would like to thank the Nassau Library System for generously hosting the new site (as it has done in the past).
 - ii. The Website committee, consisting of Lee Gundel and Rocco Cassano, hope that all members of NCLA will find it useful. The committee will strive to keep making more improvements as time goes on.

- iii. A useful feature on the newly launched site is the ability of NCLA officers to post to the blog on our dynamic front page. The committee just completed the instructions on how to do this. Please contact Rocco Cassano or Lee Gundel and they will be able to forward officers the directions and give officers login credentials, so that the RSS feed on NCLA's website is up-to-date with the latest and greatest that NCLA has to offer.
- iv. NCLA members can contact the website committee by using the "Contact the Webmaster" form on the newly launch website.
- v. President Min Liu reminded NCLA members to post events on both the calendar and the new site.
- vi. President Min Liu thanks the Website committee for their hard work on the new website and let NCLA members know to send any corrections or suggestions to the committee.

VI. LIAISON REPORTS

a. Long Island Library Resources Council – Min Liu

- i. LILRC sponsored the program "Designing Authentic Teen Space" at LILC, which featured Shari Lee from St. John's University. 70 people attended, and 20 were standing because there was no more chairs available. The program is not available on LILRC's website.
- ii. LILRC's annual conference will be held Thursday, October 23. The theme of the conference is "Think Outside the Bricks." There will be three speakers, breakfast, and lunch, and will be held at the Bethpage State Park to accommodate more people. In the past, the event had been held at Dowling College, but the space limited the conference to only 125 registrants.
- iii. On October 10 from 9:00AM-1:00PM, the LILRC 19th Annual Archives Month Conference will be held. It will be held at Smithtown Landing Country Club and the topic will be "People of Long Island: How They Participated in World War One."
- iv. On July 11 at Plainview-Old Bethpage Public Library, there will be a Summer Vendor Demo: The Future of OCLC FirstSearch. There are currently 65 participants in the OCLC program and librarians will be migrating to a new version of OCLC by 2015.
- v. Atomic Training will begin June 1. Libraries can sign up until May 15.
- vi. There is equipment available from LILRC for 21 day loans, including tablets, iPads, Kindles, a digital recorder, Samsung Digital Presenters, waterproof video cameras, and Nintendo Wii/Wii Fit.
- vii. Databases available to LILRC members include Fulltext Sources Online, EBSCO Alt-HealthWatch, and NOVELNY.
- viii. LILRC's new website launched yesterday, May 8. Christina Rivera was the one who launched the new site and she sent out an email with a video for the launch.

- ix. Jobline is the page on LILRC's website that has the most hits according to Google Analytics.
- x. The site url is lilrc.org. There is a separate url, lilrevents.org, which archives continuing education programs and announcements about training.
- xi. President Min Liu thanked NCLA for supporting LILRC's conference in November and has submitted the check request form for an NCLA ad in the program.
- xii. LILRC will be at Saratoga Spring for the NYLA conference.

b. Member Library Directors – Frank McKenna (Absent)

- i. Elizabeth Olseh became director of Baldwin Public Library. Her last day at NLS was today, May 9.
- ii. Lisa Paulo of Franklin Square Public Library became the new director of Garden City Public Library beginning May 12.

c. Nassau Library System

- i. NLS is currently looking for an assistant director.

d. Nassau BOCES School Library System – Carl Vitevitch (Absent/No Report)

- i. Mr. Brian Conboy, Superintendent, Seaford Union Free School District, was selected as the recipient of the 2013 Administrator of the Year Award, established in 1986, by the Nassau BOCES School Library System (NBSLS).
- ii. Ms. Shari Stack, School Librarian, Wellington C. Mephan High School, part of the Bellmore-Merrick Central High School District, was selected to receive the 2013 School Librarian of the Year Award, first presented in 2006 by Eva Efron, former School Library System Director.
- iii. These awards will be formally presented at the May 12 NBSLS quarterly liaison meeting when 120 school library media specialists, one from each of the public, private, and independent schools in Nassau County, gather. Recognition will also be given to members receiving grants or having other accomplishments this school year.
- iv. Nassau BOCES SLS would also like to welcome to their staff Bridget Sitler, School Librarian, who will work on enhancing their Online Resources training and offerings, as well as support the work of the SLS.

e. New York Library Association – Art Friedman (No Report)

f. Suffolk County Library Association – Rona Dressler (Absent)

- i. If members join both NYLA and SCLA at the same time, they will receive a discount.
- ii. SCLA moved its listserv to NYLA. Only members of SCLA can post on it now.
- iii. LI-Lib is another listserv, run by Kevin McCoy of SCLA and Suffolk County Community College, where librarians and library staff can post.

iv. Rocco Cassano noted that the NCLA listserv has about 800 emails.

VII. OLD BUSINESS

- a. The next meeting in June is the Bring a Colleague meeting, so hopefully we'll get some new people. The meeting will start at 10AM and there will be pizza at the end.
- b. President Min Liu thanked Peter Cirona for the refreshments. President Min Liu will bring coffee to the next meeting.
- c. Laura Giunta has made progress in organizing a conference for Long Island librarians and educators about collection development, programming, instruction, curriculum development, and other topics related to comic books, graphic novels, fantasy, science fiction, anime, manga, animation, and video games/gaming.
 - i. The title of the conference is Long Island Libraries Pop Culture Conference (Pop-Con) and will tentatively be held March 26, 2015 at St. John University's Oakdale Campus. St. John's University's Division of Library and Information Science will be co-hosting and co-sponsoring the event.
 - ii. There are currently over 50 members on the mailing list for the conference and over 30 who have signed up to work on the committee.
 - iii. At the next meeting, if there is quorum, Laura Giunta will present bylaws for the conference so that the committee can be approved and voted on by the NCLA Executive Board.
- d. Vice President Courtney Greenblatt reminded members to get tickets for the Long Island Ducks game. It is \$10 for tickets and is a family event.

VIII. NEW BUSINESS

- a. There is no new business.

IX. Adjournment: The meeting was adjourned at 11:43PM by President Min Liu.

Respectfully submitted,

Laura Giunta
Secretary