



Nassau County Library Association

**NASSAU COUNTY LIBRARY ASSOCIATION
PROGRAM ENGAGEMENT CONTRACT**

Agreement made this ____ day of _____, _____, by and between _____, hereinafter referred to as the Presenter(s), and the Nassau County Library Association, hereinafter referred to as the NCLA.

Date(s) and Time(s) of Program: _____

Address of Program:

Scheduled program time and length of program:

Compensation: _____

Special Provisions: _____

Special equipment needed:

Equipment will be provided by and moved by:

Facility requirements:

If Presenter(s) shall be unable to deliver the program as herein provided due to Acts of God, illness, physical disability, government action or court order, labor disputes, strike, insurrection, riot, transportation failure, or any cause of like or similar nature, then the parties shall be relieved of and discharged from all obligations stated in this Agreement.

The Presenter(s) and the NCLA agree that this engagement constitutes an independent contractor arrangement and not an employment relationship. IRS 1099 forms will be issued to non-incorporated Presenter(s) earning \$600 or more during a calendar year.

This Agreement must be signed by the Presenter(s) in duplicate. One copy must be returned by the Presenter(s) to NCLA no later than 14 days after it has been received by the Presenter(s). The second copy is for the Presenter(s) records. If NCLA does not receive its copy within the requisite fourteen-day period, then NCLA may declare this Agreement null and void.

Nassau County Library Association
c/o _____

www.ncla.info

Presenter, Address and Phone

Phone Number: _____

Email Address: _____

Presenter SS# or Federal ID#

Library Association Officer(s):

Presenter(s) Signature(s):

Revised and approved by NCLA Continuing Education Committee: October 2014